# APPROVAL TO CONDUCT RESEARCH IN SCHOOLS

To the Principal:

The research study described in the Proposal Submission Form has been approved by the Institutional Review Board (IRB) of the New York City Department of Education. (See the signed Approval Letter.) This researcher is now seeking principals willing to cooperate in the study. Please sign below if you agree to have your school participate in this study.

**In order to begin the study, the researcher must return this form to** [**IRB@schools.nyc.gov**](mailto:IRB@schools.nyc.gov) **– signed by the principal of each school that will be participating in the study to the IRB, Research and Policy Support Group (RPSG) before data collection begins.**

*NOTE*:

Researchers who need to be in schools must have fingerprints on file at the Department of Education prior to field work.

Where data collection includes information from DOE administrative records, a data request must be submitted to

[RPSGresearch@schools.nyc.gov](mailto:RPSGresearch@schools.nyc.gov). Researchers may not request school or individual student records from school personnel.

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Researcher/Principal Investigator: Amanda Purington Drake

Title of Study: Evaluation of the NYS DOH Adolescent Sexual Health Education Initiative

Research Will Involve:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Cooperating School | School ATS Code  (DBN district-boro-school number) | Grade (s) | Number of Classes | Number of Staff/Pupils | Start Date of  Data Collection |
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*Principal’s Signature Date School*